

## Materials Submittal Form

Use this form to submit your project to the NCMA Research and Development Laboratory. Please complete this form and enclose it with your shipment or email it to [dross@ncma.org](mailto:dross@ncma.org). Client is responsible for shipping arrangements and shipping costs.

Company: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### Description of Project

| Unit Type* | Identification | Quantity | Tests Required |
|------------|----------------|----------|----------------|
| _____      | _____          | _____    | _____          |
| _____      | _____          | _____    | _____          |
| _____      | _____          | _____    | _____          |
| _____      | _____          | _____    | _____          |

\* All units in a set must be of identical shape and design and from the same concrete batch. If more than one unit type is submitted, please mark units with identification numbers or symbols. Different tests require different numbers of units. Please call the laboratory if you are unsure of tests needed or number of units required.

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Are your units 28 days or older? Please indicate their date of manufacture.**

Ship To:

**National Concrete Masonry Association  
Research and Development Laboratory**  
13750 Sunrise Valley Drive  
Herndon, VA 20171  
(703) 713-1900 phone (703) 713-1910 fax  
[www.ncma.org](http://www.ncma.org)